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| **Audience: SBPT** | **Date: 10/15/15** |
| **Time/Location: 8:00 Art Room** | **Facilitator(s):** |
| **Materials:** | **Minutes:**  **Time Keeper:** |

Present: Marie Rice, Debbi Jackett, Analy Cruz-Phommany, Ron Boyd, Nancy Case, Nancy Coddington, Bill Cronmiller, Caterina Leone-Mannino

Absent: Patti Fose, Crystal Gurney, Marisa DeMario

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| **Time/Minutes** | **Agenda Item** | **Discussion/Notes/Action Item(s)** |
| **8:00 1min.** | Approval of Minutes | Approved. To be sent school wide. |
| **8:01 1min.** | Approval of Agenda | Team reviewed standard agenda template, updates are captured on this document |
| **8:02 2 min.** | PD Approvals | Team Leaders PD approved for 11 hours.  General note: PDs cannot proceed beyond May 31st; due to need to verify for PD incentive. Requests must be .5 or 1.0 hours |
| **8:04 1 min.** | Staff Updates | .5 SS vacancy, 1.0 Instructional Coach (OPL); Neymaris Sierra Garcia candidate; interviewed would be per diem; PR teaching experience; request for additional 1.5 special ed increased to a request to 2.0 , presented to Supt on 10/13/15; OC IV bilingual retired – 2 candidates were shared – neither is panning out; looking for additional interested candidates - |
| **8:05 2 min.** | ILT Updates (every meeting) | WIN agenda; changing priority goal from writing to focus on reading and reflect activities during WIN time;  DTSDE Review scheduled for Dec 1-3 with Outside Education Expert and District-led team |
| **8:07 2 min.** | DL Updates (1st week)/ Safety/Community Partners (3rd week) | Examining DL plan that was drafted, reviewing Gomez & Gomez model and explicitly defining the practices at each grade level. Need additional special ed teacher due to temp placements and bilingual needs. |
| **8:09 5 min.** | Hot Topic/ Current Issue | Self-Contained SWD students; overall need to follow through on documentation for RTI/BIT/ FBA-BIP; many students from grade 5 in hallway – identified students when they were younger; reviewed list of students referred to Safety Team (Grade 5+); there are other students that require additional attention; will identify list of 20 kids per AmeriCorps.  Caterina to send school-wide email introducing support staff and clarifying roles of support staff; Morgan to complete photo staff directory by end of month. Clarify StarFish role and rules. Clarify support structure for behavior, including reflection room, ISS, comfort room.  Admin access to different supports (ISS).  Understanding restorative piece v punitive.  Restorative PLC – invite sent school wide. |
| **8:14 10 min.** | SIG Continuation Plan/ Receivership Updates |  |
| **8:24 5 min.** | New Business |  |
| **8:29 1 min.** | Set agenda for next meeting – |  |